

# **GUIDELINES FOR IMPORTING PET FOOD AND FEED FOR NON-FOOD PRODUCING ANIMALS CONTAINING MEAT OR MEAT PRODUCTS INTO SINGAPORE FROM NON-SCHEDULED COUNTRIES**

The import of pet food, treats and supplements and feed for non-food producing animals containing meat or meat products (beef, lamb, chicken, meat/bone meal, etc) requires approval from AVS before they can be imported into Singapore.

## **COUNTRY OF ORIGIN**

All countries except Australia, New Zealand, Canada, United Kingdom & United States of America

## **IMPORT REQUIREMENTS**

Pre-import approval of source (both product and manufacturing plant) is required for the import of pet food and feed for non-food producing animals containing meat & meat products from non-scheduled countries (all countries except Australia, New Zealand, Canada, United Kingdom and United States of America).

1. Self-declaration of pre-import approval for heat-treated pet food and feed for non-food producing animals

Importers can submit a declaration at <https://go.gov.sg/petfoodregistration> to obtain pre-import approval for heat-treated pet food and feed for non-food producing animals manufactured in countries/regions/zones that are classified by the World Organisation for Animal Health (WOAH) as having negligible Bovine Spongiform Encephalopathy (BSE) risk<sup>1</sup> **and** free from Foot and Mouth Disease (FMD)<sup>2</sup> (e.g. European Union, Japan).

After submission of self-declaration, importers can start importing new pet food products from these countries. Please note that the declaration must be submitted prior to the arrival of the consignment into Singapore.

2. Pet Food Assessment (PFA) application to obtain pre-import approval for pet food and feed for non-food producing animals manufactured in other countries and raw, frozen and/or freeze-dried pet food

The importer must submit a PFA application consisting of a technical dossier from the manufacturing plant to AVS for evaluation and approval.

The PFA must contain the following:

Documents from importer:

- a) Cover letter from the importer (in letterhead and signed) with the following information:

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<sup>1</sup> Refer to <https://www.woah.org/en/disease/bovine-spongiform-encephalopathy/> for list of members with negligible BSE risk status

<sup>2</sup> Refer to <https://www.woah.org/en/disease/foot-and-mouth-disease/#ui-id-2> for list FMD-free members

- Name and address of importer
- Company registration number
- Details of contact person in event of recall
- Name and address of manufacturer and manufacturing plant
- Name and address of exporter or brand owner
- Brand name
- List of products intended for import

Documents from manufacturing plant:

- a) Composition and ingredients of the feed, stating the percentage composition of each ingredient and adding up to 100%. The country of origin of meat ingredients can be indicated in this document
- b) A Certificate of Analysis (COA) showing the proximate analysis of the animal feed (crude protein content, crude fat content, crude fibre content and moisture content)
- c) Product label indicating:
  - name and address of the manufacturer
  - name and address of the importer
  - date of manufacture and expiry
  - directions for use for the intended animal species
  - its guaranteed analysis in a complete and balanced diet (must meet the internationally recommended nutritional standards e.g., from the National Research Council and Association of American Feed Control Officials).
- d) Process flowchart with details on manufacturing processes (including processing parameters for sterilisation).
- e) Certificates obtained for manufacturing plant's sanitation, quality control and management practice (e.g., HACCP and ISO 9002 schemes)
- f) Licences or registration issued to the manufacturing plant

A **sample copy of the health certificate** from the authority of the exporting country must also be submitted to AVS for evaluation. The health certification requirements for import of pet food products containing meat and meat products are as follows:

- a) Importer name and address, and telephone contact (if any)
- b) Manufacturer name and address
- c) Manufacturing plant approved by veterinary administration of the exporting country
- d) Manufacturing plant number (if any) and full address of manufacturing plant
- e) Manufacturing process e.g., heat treatment at minimum 70°C for 30 minutes
- f) Brand name
- g) Batch information of the products (must include manufacturing date/s)
- h) Clear description of product details, including item name, target species (e.g. dog or cat), food type (wet or dry), packaging format (pouch, can, bag)
- i) Certification that the beef and beef products used were derived from cattle originating from countries/regions/zones in the World Organisation for Animal Health's (WOAH) list of members with negligible Bovine Spongiform Encephalopathy (BSE) risk.\* The specific countries/regions/zones for the origin of beef and beef products should be indicated, and this can be indicated as a separate liner.

- j) For pet food containing meat or meat products, either:
  - a. Certification of country freedom from Foot and Mouth Disease (FMD) and Rinderpest for the last six months prior to date of export; or
  - b. Certification of the manufacturing process, and declaration that the treatment process is sufficient to inactivate all pathogens of concern, namely Foot and Mouth Disease (FMD) virus and Rinderpest virus.
- k) Certification that the end product was packed in the plant in new and sterilised packaging and precautions were taken to prevent contamination

\* Import of feed containing beef and beef products derived from cattle originating from countries/regions/zones not in WOA's list of members with negligible BSE risk is not allowed

### **CARGO CLEARANCE PERMIT AND TRADENET DECLARATION**

Each consignment of pet food imported into Singapore must be accompanied by a Cargo Clearance Permit (CCP), which serves as an AVS-issued import permit. Consignments that are not accompanied by a CCP will be detained and disposed. Please ensure that a CCP has been obtained before the consignment leaves the Free Trade Zone (FTZ).

Please submit a TradeNet Declaration to obtain a CCP. When making a TradeNet Declaration, importers are required to submit the copy of veterinary health certificate, invoices, packing list, manufacturer's declaration, bill of lading/AWB and other documents before TradeNet approval will be granted. Original health certificate must be kept on file by the importer for AVS audit and verification.

Importers are to ensure that the correct HS Code and Product Codes are used when making a TradeNet declaration.

The pet food importer is required to open a GIRO account with AVS for the payment of permit fee. Permit fee for Import or Transshipment of pet food is \$22 per consignment.

Should you require further information, please contact [www.avsgov.sg/feedback](http://www.avsgov.sg/feedback).